



## EXCHANGE FORM

NAME	
CONTACT NUMBER	
ORDER NUMBER	
RETURN DELIVERY ADDRESS	
MODE OF PAYMENT FOR EXCHANGED POSTAGE (CASH,BANK TRANSFER)	

ITEM NAME/SKU	QTY	RETURN CODE	RETURN CODES:RETURN FOR EXCHANGE
			1. Wrong size – too tight
			2. Wrong size – too loose
			3. Wrong size – am at the last hook
			4. Wrong colour
			5. Wrong model bought – wish to change
			6. Defective – hole,missing hooks, stained

1. We accept return for regular priced items in their original condition (unwashed, unscented).
2. Excludes SALE items and orders made with promotional codes, unless otherwise agreed with Envy Her.
3. Postage of exchanged item to be borne by customer unless a defective item is received.
4. No refunds will be entertained, 1 year store credits will be issued.
5. Exchanges need to reach Envy Her within 7 days upon receipt of parcel.
6. Return of the packaging box is not a must. Envy Her will not send the exchanged item in a box unless it is received in the returned parcel from customer. Items will be packed appropriately in standard plastic packaging.
7. For enquiries, please email to [orders@envyher.com.sg](mailto:orders@envyher.com.sg) or whatsapp Jeannie 93897240

**Kindly follow the below instructions for exchange process :**

1. Complete the above details along with the item/s to be returned and its accompanying code/s.
  2. Enclose the form in your return parcel and mail to us at :  
**Envy Her Pte Ltd**  
**My Mail Box 883091**  
**Singapore 919191**
  3. ONLY choose a trackable mode of postage as we will only process the parcels that reach us. Hold on to your postage tracking slip until you receive receipt confirmation from Envy Her.
  4. The returned postage from Envy Her for exchanged item is at \$4 via local courier. Either insert cash in the parcel or transfer to United Overseas Bank 3663104088.
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